

**E.E. Smith Academic Excellence Giving Circle
Grant Guidelines -2011
As of 1/13/11**

Structure: All giving circle members paid in full as of March 21, 2011 are eligible to sign up for the Grants Committee. Members of the Grants Committee will read all grant applications, attend the Grant Selection Meeting on **April 21, 2011**, and make the final grant decisions at that meeting.

Leadership: The 2011 Grant Cycle Chairman will be **Dan Griffin** and will serve as point of contact for other members and the CCF staff. The 2011 Grant Cycle Co-Chair will be _____ and will become the 2012 Chair.

Purpose: The Purpose of the Grants Committee is to directly oversee the grant cycle on behalf of the entire EESAEGC membership for one calendar year. Responsibilities include:

1. Inviting schools and community organizations to submit grant applications, as well as publicized requests through the media and on the EESAEGC/CCF website. (“Ambassadors” to coordinate at school level)
2. Reviewing grant applications from schools and organizations and making recommendations for funding by the giving circle. Only projects that meet the criteria of the giving circle and its mission to promote excellence in the areas of math and science for children in the E.E. Smith attendance area will be considered.
3. Meeting to prioritize all eligible grant applications and make final decisions about funding and grant structure.
4. Providing assistance with any follow up by conducting phone calls, site visits both before and after the implementation of the project to get further information if necessary. (“Ambassadors” to coordinate at school level)
5. Leading presentations to selected grant recipients at their school or organization for photo opportunities or at a reception held by the giving circle membership.
6. Evaluating grant results as appropriate.

Grants Cycle Timeline for 2011

February 28, 2011	Grant cycle launch event, applications available
March 21, 2011	Grant Application deadline (received by 5 p.m. at CCF offices or postmarked)
April 1 – 20, 2011	Grant evaluations and site visits (facilitated by Ambassadors)
April 21, 2011	Grants Committee meeting (make final grant decisions)
May tba, 2011	Grant Awards Announcement/ Community Event
May tba, 2011	Grant decisions announced on website and via news release
On-going	Grant reports due to EESAEGC upon completion of project and not later than April 30, 2012; Ambassador-led site visits and evaluations

Grants Committee Guidelines and Principles

- Grants will be awarded to projects and programs that promote and foster achievement by students in the E.E. Smith attendance area in the subjects of math and science.
- Funding is made possible in by personal donations of \$250/year or more from “Members” of the E.E. Smith Academic Excellence Giving Circle, the generous contribution of many “Friends,” a \$20,000 matching grant from NCGives, and a \$30,000 matching grant from Cumberland Community Foundation.
- Grant making practices will be conducted with integrity, fiscal responsibility, respect and fairness to community organizations and schools and according to the standards and procedures of Cumberland Community Foundation.
- Conflicts of interest will be fully disclosed and documented in writing. Any person with a conflict of interest will not vote on the grant recommendations or make any attempt to influence the decisions. Conflicts include but are not limited to employment by a giving circle member or a members’ family/related party and any other financial relationship with grant applicant.
- Priority will be given to proposals that offer opportunities to collaborate and foster partnerships as well as leverage other funding.
- Funded organizations must be located and provide services in Cumberland County, North Carolina to the students in designated schools in the E.E. Smith High School attendance area.
- Projects should demonstrate the ability to achieve measurable results and have a high probability of successful continuation beyond the grant period.
- Projects funded in previous years may reapply if grantee fulfilled all requirements and if measurable results were achieved and reported per the schedule.
- Organizations that discriminate on the basis of age, race, national origin, ethnicity, gender, physical activity, sexual orientation, political affiliation or religious beliefs will not be considered for funding.

Projects Not Eligible for Funding include but may not be limited to:

- Any project that is not ***directly*** related to math and science learning
- Capital (buildings/facilities) and endowment campaigns
- Gifts/grants/awards to individuals
- For-profit corporations or entities
- Projects that promote religious or political views
- Organizations for regranteeing purposes
- Scholarships

The End