



## 2011 Grant Procedures and Application Form

**Deadline:** The *final deadline* to submit a Grant Application for the 2011 grant cycle is **March 21, 2011**. Applications must be **received** by Cumberland Community Foundation, either delivered in person by 5 p.m. at 308 Green Street or by mail with postmark March 21 or earlier: PO Box 2345, Fayetteville, NC 28302. Early submissions are encouraged and appreciated.

**Important: Submitting a Grant Application does not guarantee funding.** The Grants Committee will review all eligible applications and will contact the applicant to schedule a site-visit or to request information. Final decisions will be communicated by email from Cumberland Community Foundation on or before April 30, 2011. No letters will be sent. Please visit the website for additional information: <http://www.cumberlandcf.org/E.E.SmithAcademicExcellenceGivingCircle.php>

**Grant Application Form:** Please complete this form (4 pages) and attach all required documentation. Organizations may submit only one grant application per grant cycle. Attach organization's tax exempt letter. (Not necessary for eligible schools.) Submit the original and one copy. Do not staple or bind the application in any way. Do not use folders or other fasteners.

**Funding Priorities:** The mission of the E.E. Smith Academic Excellence Giving Circle is to promote excellence in schools in the E.E. Smith attendance area in the areas of **math and science**.

### Eligibility:

- Eligible schools: *Ferguson- Easley Elementary, Lucile Souders Elementary, Margaret Willis Elementary, Warrenwood Elementary, Westarea Elementary, Luther "Nick" Jeralds Middle, Reid Ross Classical and E.E. Smith High School.*
- Other eligible applicants- Nonprofit organizations must be located and provide services in Cumberland County, North Carolina to the eligible schools in the areas of math and/or science. Applicants must qualify as tax-exempt under IRS Subsection 501(c)(3) Section 509(a)(1) or be classified as a qualified government agency.
- Organizations must not discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation or religious belief nor be a religious organization that serves exclusively sectarian purposes.

### Areas Not Funded:

- Capital and endowment campaigns
- Organizations for re-granting purposes
- For profit corporations
- Any project not directly related to math or science learning
- Scholarships, gifts or awards to individuals
- Projects promoting religious or political views

## 2011 Grant Application Form

Organization Information	
Name of School or Organization	
Principal/Executive Director Name, Email, Tel #	
Contact Person for Application Name, Title, Email, Tel #	
Mailing Address, City, State, Zip	
Website	
Organization's Annual Budget (N/A for schools)	
Project Name	
School or Organization's Mission Statement	
Estimated number of students served by this project and names of school(s) where implemented	
List collaborations, partnerships, matching funds, etc. if applicable	
Amount of money you are requesting Total budget for project	\$ _____ Requested                      \$ _____ Total Project
List names and credentials/ experience of person(s) leading project	

## Project Information and Details

1. State the name/title of your project and a 2-4 sentence summary of the project.

2. Describe the project for which you are seeking funding. Attach a detailed timeline for the project's completion.

3. The mission of the E.E. Smith Academic Excellence Giving Circle is to promote excellence in the areas of math and science for schools in the E.E. Smith School District. How will this project help achieve the mission? Be specific about measurable results. *Example: X# students will achieve Y% improvement*

4. Have you received funding from the E.E. Smith Academic Excellence Giving Circle in the past? If so, please state the purpose of that grant(s) and how it strengthened achievement levels in the areas of math and science for students in the E.E. Smith School District. What were your measurable outcomes?

5. Tell us specifically how you would use funds from the E.E. Smith Academic Excellence Giving Circle. Attach a line-itemized budget for the project.

### Timeline for the Grant Process

- Grant application forms available starting **February 28, 2011**
- Grant applications due by **March 21, 2011**
- Proposals evaluated, site visits conducted, and grant committee meetings during **April 2011**
- Grant committee decisions communicated to applicants via email no later than **April 30, 2011**
- Grant Awards Reception in **May, date to be announced**

### Submission Process

**Eligible organizations and schools may submit only one application for funding.** All applications must be signed by the CEO/Executive Director or School Principal, as applicable. Grant Application Forms and all required attachments may be submitted by mail (postmark or received by March 21, 2011) to

**E.E. Smith Academic Excellence Giving Circle  
c/o Cumberland Community Foundation  
PO Box 2345  
Fayetteville, NC 28302**

or hand delivered to

**E.E. Smith Academic Excellence Giving Circle  
c/o Cumberland Community Foundation  
308 Green Street in downtown Fayetteville, NC**

On behalf of \_\_\_\_\_ (Organization Name), I have read, understand, and support the project as written in this application and I will be responsible for the use of any and all grant funds according to the purpose described herein and the budget attached.

*School Principal or CEO/Executive Director*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

*Board President or Chairman (not applicable for schools)*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*