

Women's Giving Circle of Cumberland County Committee Opportunities

Each member of Women's Giving Circle of Cumberland County **has the option** to share their talents and get to know other members by serving on one or more of the committees listed below. Please rank your preference(s) in the boxes to the left in order of priority.

Please Select	Committee Descriptions
	Grant Committee – The Grants Committee will be responsible for running the grant cycle as well as assisting with outcome tracking with grantees. The grants committee will design and distribute the grant materials, finalize the grant schedule and process, plan and facilitate grant overview sessions, screen the initial letters of intent and grant applications, organize/attend site visits, develop and present the slate to the Leadership Committee and membership, compile a grant applications packet for the membership's review, and develop and administer a voting system.
	Membership Committee – The Membership Committee will be responsible for tracking membership, greeting new members, sending thank you letters upon receiving membership contributions, and leading recruitment events.
	Events/Education Committee – The Events/Education Committee will be responsible for providing speaker recommendations, securing locations, décor, entertainment, speakers, etc. for member events, assisting staff with setup of the large group meetings, and planning member socials and member events.
	Marketing Committee – The Marketing Committee will be responsible for preparing membership materials, preparing newsletters, identifying talking points, writing and distributing media releases, and preparing event materials. In addition, the Marketing Committee will develop the “report card” for the state of women's and children's issues in Cumberland County.
	Temporary Work Groups – The Temporary Work Groups will assemble as needed to assist with mass mailings, program assembly, phone calls, and various other tasks as needed.
	I am interested in serving on multiple committees.
	I am interested in chairing a committee.
	I do not wish to serve on a committee at this time but I am open to the possibility in the future.

For more information, contact:
 Susan Barnes, Women's Giving Circle Coordinator
 910-483-4449
susan@cumberlandcf.org